

Rules and Guidelines of Attendance, Grant of Proxies for Attendance

The Company shall convene the 2020 Annual General Meeting of Shareholders on Tuesday, 4 August 2020, 13.30 hrs., at the Salon A Room, Swissotel Bangkok Ratchada, 204 Ratchadaphisek Road, Din Daeng, Bangkok, The Company shall proceed with registration from 12.45 hrs.

Proxy Form

The Company has prepared and attached Proxy for shareholders who cannot attend the meeting and a proxy may be appointed to the other person or any independent director by using Proxy form shown in the enclosure 7.

Proxy

1. Complete only one Proxy Forms as follows:
 - a. General Shareholders shall select one of either Form A or Form B.
 - b. Shareholders listed in the share register book as Foreign Investors who appointed the Custodian in Thailand to supervise their shares, can select one of three Proxy Forms
2. Authorize an individual or one of the Company's independent directors by indicating name and details of individual or mark in front of only one name of the Company's independent directors as specified in the proxy to attend the meeting.
3. Affix the 20 Baht of stamp duty in order to be correct and effective in term of law.

Allocation of shares to several Proxies to vote in the meeting is not allowed. Shareholder shall authorize the Proxy to cast the votes only for all the shares held by it. Authorization of votes less than the total number of holding shares is not allowed except for the Custodian appointed by the Foreign Investor to supervise their shares.

Documents to be presented prior to the meeting

1. Individual

- Attend the meeting by him/herself, present ID card, Civil Servant Card, or Driving License and supported documents in case of any change thereto.

- Proxy

- 1) Proxy Form either Form A or Form B, duly filled in and signed by shareholder and proxy.
- 2) Copies of ID Card, Civil Servant Card, or Driving License duly certified by shareholder
- 3) ID Card, Civil Servant Card or Driving License presented by proxy.

2. Juristic Person

- Attend the meeting by director

- 1) Proxy Form either Form A or Form B, duly filled in and signed by shareholder and proxy
- 2) Copy of a company certificate duly certified by authorized director(s)
- 3) ID Card, Civil Servant Card or Driving License presented by proxy.

- Proxy

- 1) Proxy Form either Form A or Form B, duly filled in and signed by authorized director(s) of shareholder and proxy
- 2) Copy of a company certificate duly certified by authorized director(s) containing particulars that director(s) affixing signature(s) on the Proxy Form is duly authorized.
- 3) Copy (ies) of ID Card or others issued by competent authorities to director(s) who is(are) director(s) duly certified by him/her/them.
- 4) ID Card, Civil Servant Card or Driving License presented by proxy.

- Custodian appointed as depositary by Foreign Investors

- 1) Prepare documents the same set as Juristic person and shareholder can select one from three Proxy Forms with supported document as follows:

- 1.1) a power of attorney appointing such custodian to sign on proxy
 - 1.2) a confirmation letter that signatory has been licensed to engage in custodian business
- 2) ID Card, Civil Servant Card or Driving License presented by proxy.

Voting Procedure

General Agenda

1. A vote in each agenda shall be counted by voting as indicated in the shareholder registration or ballots distributed to the shareholders before the meeting on the condition that each share constitutes one vote, Shareholders shall only vote for: approve, disapprove or abstain.

2. Proxy holder shall vote according to the grantor's intention as specified in the proxy only. If in event no instruction has been specified, or instruction is not clear on the Proxy on each agenda, or the meeting considers or votes on any issue or addition in facts, then proxy shall have discretion to consider and vote as appropriate.

Casting Vote Procedure

The Chairman of the meeting or officer shall explain casting vote procedure before commencement of the meeting. Officers of the Company shall count and sum up votes base on proxies and ballots distributed to shareholders. Only disapprove and abstain votes shall be counted. Then the number of approve vote shall be calculated by subtracting the number of disapprove and abstain votes from the total number of votes. Results on each agenda shall be announced before the agenda has ended. The amount of voters in each agenda may differ from each other because some shareholders may attend or leave the meeting at different times during the meeting.